



Human Resource Services

As licensed attorneys, SBCS professionals can provide human resources consulting that you can depend on. Our human resources services include:

- Employee Handbook Creation
- Assistance with Compliance of Federal and State Employment Laws Governing your Small Business
- Unemployment Claims Administration
- Job Description and Hiring Assistance
- Employment Verifications
- EEOC Claims Administration
- Insurance Compliance
- Employee Complaint Investigations

Package also includes all services listed under Payroll & Benefit Administration

Only **\$50** per
employee/per month
(plus \$25 base fee for
company)

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