



Payroll Services & Benefit Administration

SBCS offers full payroll processing services. Our clients can feel confident that their payroll is being processed correctly and in full compliance of all state and federal laws. Our payroll and tax compliance services include:

- Payroll Processing
- New Hire Reporting
- Garnishment administration
- Benefit and Deduction Processing
- Federal and State Payroll Tax Filings and Remittance
- Vacation Pay Administration
- Direct Deposit Services (paper option also available)
- Workers' Compensation Reporting
- Web Portal for Employees & Employers

Only \$25 per employee/per month (plus \$25 base fee for company)

Recent healthcare reform has been the source of confusion and frustration for many small business owners. Let SBCS evaluate your employee benefit package options to help your small business maintain quality employees and compete with larger companies. SBCS can assist with the implementation of an employee benefit program including:

- Health Insurance
- Dental Insurance
- Vision Coverage
- Retirement Plans
- COBRA Administration
- Flexible Spending Accounts

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